

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 3 December 2016 to 31 March 2017

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet, Cabinet Committees and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

All Key Decisions and decisions made by the Cabinet and Cabinet Committees are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the original decision maker Cabinet will take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet or a Cabinet Committee (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 6607/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or that a report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 6607/1355 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader, Stronger Communities)
Cllr McLennan (Deputy Leader)
Cllr Farah (Housing and Welfare Reform)
Cllr Hirani (Community Well-being)

Cllr Mashari (Regeneration, Growth, Employment and Skills)
Cllr W Mitchell Murray (Children and Young People)
Cllr Southwood (Environment)

Publication Date: November 2016

email: committee@brent.gov.uk
Tel: 020 8937 1355/6607
Fax: 020 8937 1360

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
November					
Scrutiny Task Group Report on Housing Associations To note the recommendations KEY	Cabinet	Director, Performance, Policy and Partnerships	Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)	15 Nov 2016	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk
Council Tax Support Scheme To consider the high level options available to the Council for the future provision on the Revenues and IT service and to agree the preferred option for this. KEY	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
Treasury Management Mid-Year Report To update the Cabinet on treasury management of the Council. KEY	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
Church End Car Park, Acquisition of additional Land To approve purchase of additional land and additional capital investment to deliver enlarged Development. KEY	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	15 Nov 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
National Non Domestic Rates – Review of Discretionary Rate Relief Scheme and Applications for Relief To continue with the current scheme and criteria for a further 2 years until Business Rates Retention is introduced To approve the applications detailed in Appendix A KEY	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
Wholly Owned Investment Company and Subsidiaries Approve formation of a wholly owned private sector rental company, to manage a portfolio of properties, providing accommodation at affordable rent levels. KEY	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
Future Options for Oracle ERP hosting and support To approve the recommendation for Brent hosting the OneOracle system on expiry of the current contract in July 2018 and offer it to other authorities as a chargeable service. To award the contract for the implementation of the system. KEY	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Joint Head of Digital Services Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk
Leasing of 8th Floor North Wing To grant of a 10 year lease to the Valuation Office Agency of office accommodation 8th Floor North, Civic Centre, Engineers Way, Wembley HA9 0FJ. KEY	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	15 Nov 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
Carlton & Granville Centre – Feedback on Consultation and review of future options To approve the recommendation to take forward the review of the site in Phases; utilising GLA Grant to deliver an Enterprise Hub and engaging a design team to examine long term options for the better use of this important council asset KEY	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Roxanne Mashari)	15 Nov 2016	Head of Estate Regeneration Tel: 020 8937 1334 richard.barrett@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>On Street Parking Management Review To approve the approach and funding for introducing a rolling programme of CPZ reviews and new CPZs.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	15 Nov 2016	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>Development Management Policies Local Plan: Consideration of the Planning Inspector's Final Report and Proposed Adoption of the Plan. To consider the Final Report of the Planning Inspector appointed to Examine the Development Management Policies Local Plan.</p> <p>To approve main modifications as recommended in the Inspector's Final Report and minor modifications to the Plan.</p> <p>Cabinet recommends to Full Council that the Plan be adopted</p> <p>Full Council adopts the Development Management Policies Local Plan</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	15 Nov 2016	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
Safer Brent - MetPatrol Plus Scheme To approve the proposed partnership agreement, funding the recommended number of MetPatrol Plus officers in Brent for 2 years. KEY	Cabinet	Strategic Director, Regeneration and Environment	Leader (Councillor Muhammed Butt)	15 Nov 2016	Head of Community Protection Karina.Wane@brent.gov.uk
Procurement of Community Equipment Goods and Services as part of a consortium between the London Boroughs of Barnet, Harrow and Brent To approve the participation in a consortium procurement, led by the London Borough of Barnet, for the delivery of Community Equipment goods and services and agree Brent Council's entry into an Access Agreement to use the Consortia contract. KEY	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	15 Nov 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Section 75 Agreements</p> <p>1. To re-enter into a partnership arrangement under Section 75 of the National Health Services Act 2006 in respect of Brent's Integrated Community Equipment Services with Brent CCG. Under this arrangement Brent Council act as lead agency on behalf of the partners (the Council and Brent CCG); establish a pooled budget with Brent CCG under the partnership agreement of which Brent Council will be the budget holder and the transfer of the Brent Council's pro rata contribution;</p> <p>delegate to the Strategic Direct of Adult Social Care, in consultation with the Director of Legal and Procurement the exact form of that written agreement required to enter the proposed partnership.</p> <p>2. To give approval to the Council entering into an agreement under section 75 of the National Health Services Act 2006 with Brent NHS Clinical Commissioning Group to govern the delivery of the approved Better Care Fund Plan for 2016/2017.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	15 Nov 2016	Strategic Director, Community Well-being Tel: 020 8937 5937 phil.porter@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
Housing Management Options for Council Stock To agree a preferred option for future housing management of councils stock and to authorise consultation on this KEY	Cabinet	Strategic Director, Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)	15 Nov 2016	Strategic Director, Community Well-being Tel: 020 8937 5937 phil.porter@brent.gov.uk
December					
Agree the Regionalisation of Adoption To agree Regional Adoption Agencies. KEY	Cabinet	Strategic Director, Children and Young People		12 Dec 2016	Head of Service – Forward Planning, Performance & Partnerships Tel: 020 8937 4456 nigel.chapman@brent.gov.uk
Q2 Performance Report 2016/17 To note the performance information and agree remedial actions as necessary. To consider the current and future strategic risks associated with the information provided and agree remedial actions as appropriate. To challenge progress as necessary. KEY	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	12 Dec 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Resources & Public Realm Scrutiny Committee Recommendations to Cabinet Recommendations to Cabinet from the Resources and Public Realm Scrutiny Committee. That the Cabinet agrees the recommendations made by the Resources and Public Realm Scrutiny Committee on the following items;</p> <ul style="list-style-type: none"> • The Brent Planning Strategy • The Brent Road Re-surfacing Strategy • The CCTV – Update on task group recommendations • Devolution of Business Rates task group report <p>KEY</p>	Cabinet	Director, Performance, Policy and Partnerships	Deputy Leader (Councillor Margaret McLennan)	12 Dec 2016	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk
<p>Collection fund surplus Technical report on distribution of estimated surplus on collection of council tax and NDR</p> <p>KEY</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	12 Dec 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
Investment in the Real Lettings Fund To agree to invest £15M in the second round of the Real Lettings Property Fund, to be launched by Resonance and St Mungos to purchase properties in London and accommodate homeless households KEY	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	12 Dec 2016	Operational Director, Housing and Culture Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
Links tender Data & Voice Link Contract The Lewisham contract for the provision of all voice and data links ends in April 2017. At the same time the majority of Brent links are out of contract, giving us the opportunity to jointly procure a single contract to meet all the connectivity requirements for both councils. To meet the above deadline without any risk of interruption in service the tender process needs to begin now. Therefore Cabinet are asked to approve the delegation of award of this contract to the Director of Resources. KEY	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	12 Dec 2016	Joint Head of Digital Services Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
Air Quality Action Plan 2017 - 2022 To agree the measures outlined in the Air Quality Action plan To determine the council's strategic approach to air quality. KEY	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	12 Dec 2016	Head of Community Protection Karina.Wane@brent.gov.uk
January					
Scrutiny Budget Panel Report and Recommendations Cabinet to agree the report and recommendations from the 2016 Scrutiny Budget Panel. The recommendations should be taken into prior to the Cabinets final decisions on the 2017/18 and 2018/19 Budget. KEY	Cabinet	Director, Performance, Policy and Partnerships	Deputy Leader (Councillor Margaret McLennan)	16 Jan 2017	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
Brent Adult Social Care Local Account – 2015/16 To approve the 2015/16 ASC Local Account, which summarises the department's key achievements and challenges, financial and performance information during the previous year. It is a statutory requirement to produce and publish an annual Local Account. KEY	Cabinet	Strategic Director, Community Well-being		16 Jan 2017	
Updating the Council's Planning Strategy To approve the setting up of a Local Plan Member Liaison Group, and to approve authorisation to consult on a range of planning policy documents including draft Supplementary Planning Documents to the Local Plan Member Liaison Group KEY	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Roxanne Mashari)	16 Jan 2017	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
Brent Start Review To agree to the future delivery model of Brent Start services. KEY	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Roxanne Mashari)	16 Jan 2017	Employment Skills Tel: 020 8937 1815 matthew.dibben@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Phase 3 Primary School Expansion Programme – Update on Design and Build Contracts To note the update on current status.</p> <p>To approve the termination of three high value contracts with Morgan Sindall.</p> <p>To approve the recommended approach to re-procure the Stage 2 contracts using the reserve contractors.</p> <p>To delegate authority to the Strategic Director of Regeneration and Environment in consultation with the Chief Legal Officer and Chief Finance Officer to award Design and Build contracts following an alternative procurement approach.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Roxanne Mashari)	16 Jan 2017	Property and Asset Management Tel: 020 8937 3227 cheryl.andani@brent.gov.uk
February					
<p>Budget report 2017/18 – 2018/19 Decide the budget proposals to be taken forward for final agreement by full council for the financial years 2017/18 – 2018/19</p> <p>KEY</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	13 Feb 2017	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
S106 Project Spend 17-18 To approve the list of S106 spend projects identified in the report. KEY	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Roxanne Mashari)	13 Feb 2017	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
Admission Arrangements for Brent Community schools 2018/19 To agree admission arrangements for Brent Community schools 2018/19 KEY	Cabinet	Strategic Director, Children and Young People		13 Feb 2017	Operational Director Brian.Grady@brent.gov.uk
March					
Q3 Performance Report 2016/17 To note the performance information and agree remedial actions as necessary. To consider the current and future strategic risks associated with the information provided and agree remedial actions as appropriate. To challenge progress as necessary. KEY	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	13 Mar 2017	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadson@brent.gov.uk